

## EEO PUBLIC FILE REPORT

This Report covers full-time vacancy recruitment data for the period January 23, 2022 – January 22, 2023.

- 1) **Employment Unit: WDST(FM)**
- 2) **Unit Members (Stations and Communities of License): WDST(FM), Woodstock, NY**
- 3) **EEO Contact Information for Employment Unit:**

Mailing Address: PO Box 367 Woodstock, New York 12498	Telephone Number: 845-679-7600
Street Address: 1360 NY Route 28 West Hurley, NY 12491	Contact Person/Title: Gary Chetkof/President
	E-mail Address: <a href="mailto:garyc@radiowoodstock.com">garyc@radiowoodstock.com</a>

- 4) **List all Full-Time Job Vacancies Filled by Each Station in the Employment Unit:**

**Job Title**

**Recruitment Source Referring Hiree**

Sales Account Manager

WDST.com

Promotions Assistant

Internal Candidate

**Station WDST(FM) is an Equal Opportunity Employer.**

**(5) Job Title: Sales Account Manager**

**WDST.COM**

<b>Name</b>	<b>Contact Person</b>	<b>Address:</b>	<b>Telephone Number:</b>	<b># of interviewees</b>	<b>Did Recruitment Source Request Notification? (Yes or No)</b>
Starr Library		68 W. Market Street Rhinebeck, NY 12572		0	NO
Elting Memorial Library		93 Main Street New Paltz, NY 12561		0	NO
Mid Hudson Library System		103 Market Street Poughkeepsie, NY 12601		0	NO
Town of Ulster Public Library		860 Ulster Ave Kingston, NY 12401		0	NO
Adraince Memorial Library		93 Market Street Poughkeepsie, NY 12601		0	NO
Town of Esopus Library		128 Canal Street Port Ewen, NY 12466		0	NO
Orange County Chamber of Commerce		30 Scotts Corners Drive Montgomery, NY 12549		0	NO
Dutchess County Chamber of Commerce	Workforce Development	One Civic Center Plaza #400 Poughkeepsie, NY 12601		0	NO
SUNY Ulster	Human Resources	490 Cottekill Road Stone Ridge, NY 12484		0	NO
University of Albany	Media Relations	1400 Washington Ave Albany, NY 12222		0	NO
Ulster County Community Action	Sue Hinchey	70 Lindsley Ave Kingston, NY 12401		0	NO

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<b>Name</b>	<b>Contact Person</b>	<b>Address:</b>	<b>Telephone Number:</b>	<b># of interviewees</b>	<b>Did Recruitment Source Request Notification? (Yes or No)</b>
Catharine Street Center	Shirley Adams	69 Catharine Street Poughkeepsie, NY 12601	(845) 473-2272	0	NO
New York State Dept. of Labor	Peter Nowak	601 Development Court Kingston, NY 12401	(845) 331-8920	0	NO
New Central Baptist Church	Arthur Coston	229 E. Strand Kingston, NY 12401	(845) 338-0589	0	YES
Kingston Area Library	Job Services	44 Franklin Street Kingston, NY 12401		0	NO
Ulster County Employment Training	Fawn Tantillo	561 Development Court Kingston, NY 12401	(800) 374-0119	0	NO
Hudson Valley Help-wanted		Hudsonvalleyhelpwanted.com	On-line	0	NO
Wdst.com		P.O. Box 367 Woodstock, NY 12498	(845) 679-7600	3	NO
Catskill Public Library	Joyce Reeve	1 Franklin Street Catskill, NY 12414		0	NO
Dutchess County Dept of Labor		235 Main Street Poughkeepsie, NY 12601		0	YES
Ulster County Community College	Career Services Coordinator	Rte 209 Stone Ridge, NY 12484		0	NO
Walk In				0	NO
Employee referral		N/A		0	NO

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**(5) Job Title: Promotions Assistant**

**Internal Candidate**

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Starr Library		68 W. Market Street Rhinebeck, NY 12572		0	NO
Elting Memorial Library		93 Main Street New Paltz, NY 12561		0	NO
Mid Hudson Library System		103 Market Street Poughkeepsie, NY 12601		0	NO
Town of Ulster Public Library		860 Ulster Ave Kingston, NY 12401		0	NO
Adraince Memorial Library		93 Market Street Poughkeepsie, NY 12601		0	NO
Town of Esopus Library		128 Canal Street Port Ewen, NY 12466		0	NO
Orange County Chamber of Commerce		30 Scotts Corners Drive Montgomery, NY 12549		0	NO
Dutchess County Chamber of Commerce	Workforce Development	One Civic Center Plaza #400 Poughkeepsie, NY 12601		0	NO
SUNY Ulster	Human Resources	490 Cottekill Road Stone Ridge, NY 12484		0	NO
University of Albany	Media Relations	1400 Washington Ave Albany, NY 12222		0	NO
Ulster County Community Action	Sue Hinchey	70 Lindsley Ave Kingston, NY 12401		0	NO
Radio Info Inc.	Michael Harrison	785 Williams Street #429 Longmeadow, MA 01106		0	NO

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New York State Dept. of Labor	Peter Nowak	601 Development Court Kingston, NY 12401	(845) 331-8920	0	NO
New Central Baptist Church	Arthur Coston	229 E. Strand Kingston, NY 12401	(845) 338-0589	0	YES
Kingston Area Library	Job Services	44 Franklin Street Kingston, NY 12401		0	NO
Ulster County Employment Training	Fawn Tantillo	561 Development Court Kingston, NY 12401	(800) 374-0119	0	NO
Hudson Valley Help-wanted		Hudsonvalleyhelpwanted.com	On-line	0	NO
Wdst.com		P.O. Box 367 Woodstock, NY 12498	(845) 679-7600	0	NO
Craigslist.com		Newyork.craigslist.org		0	NO
Catskill Public Library	Joyce Reeve	1 Franklin Street Catskill, NY 12414		0	NO
Dutchess County Dept of Labor		235 Main Street Poughkeepsie, NY 12601		0	YES
Ulster County Community College	Career Services Coordinator	Rte 209 Stone Ridge, NY 12484		0	NO
SUNY New Paltz		1 Hawk Drive New Paltz, NY 12561		0	NO
Internal candidate		N/A		1	NO

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6) **Total # of Interviewees Referred:** For the period from January 23, 2022 through January 22, 2023, this Employment Unit interviewed 4 interviewees for full-time job vacancies.

7) **Supplemental Recruitment Initiatives.**

**(a) Initiative: Job Banks/Internet Programs.**

The station has made contributions to the Hudson Valley Help Wanted Web Site, [www.hudsonvalleyhelpwanted.com](http://www.hudsonvalleyhelpwanted.com), which contains information designed to inform the general public of the numerous and varied career opportunities available in the area and of the strategies to compete for them.

The station has made contributions to the New York State Department of Labor Job Bank, which supplies current job openings, as well as resume and interview preparation.

**(b) Initiative: WDST Internship Program.**

6 college and high school students participated in WDST's Internship program during this reporting cycle.

Interns majoring in programs related to the media industry received college credits from SUNY New Paltz, SUNY Oneonta, Frederick Community College, MD and Bard College, Annadale-on-Hudson for participating in WDST's internship program. They received hands-on training in video production, marketing, promotions, business administration, and website design. Interns also received training in our promotions department in marketing strategy, concert promotions and on-site remotes, as well as in our production department in producing commercials and on-air presentation. One of the participants currently holds a part time on-air announcer and production assistant position.

WDST also had one high school intern, from Red Hook High School, participate in our internship program during this reporting cycle.